

1	Particulars Of Organization, functions and duties of Public Authority <u><b>Elected Councilors</b></u> S.S. Joshi S.S.Qadari S.K.Kamat B.S.Naik S.S.Sangavakar P.V.Sadolkar M.P.Lokare J.V.Suryavanshi R.B.Belaskar M.J.Ghaste P.N.Kumbhar A.P.Shinde B.R.Kumbhar A.V.Mane S.R.Patil B.I.Shaikahmed B.J.Sardar P.S.Chavan M.B.Subhashrao M.Y.Mohammedgous M.M.Chavan V.V.Bhat H D Pathan S.V.Desai M.B.Kumbhar V.L.Gadiwaddar S.S.Gadiwaddar B.B.Mulla I.B.Kazi S.T.Kamble V.S.Sadanand R C Jigjinagi, MP. K P Patil, MLA. <u><b>Nominated Member</b></u>	The Municipal Council of NIPPANI consists of 31 (Thirty-One). Councilors elected from the Wards, 05 FIVE...Councilors Nominated by Govt. and the jurisdictional MP/MLAas Members. The head of the Council is the President elected from among the Councilors of the Wards. There is also a Vice-President elected from among the Councilors to exercise such powers delegated to him by the President. The /Chief Officer appointed by the Govt. is the executive head of the Council. The Municipality has Engineer/Engineers/Health Inspectors/Manager/FDA/SDA/Bill Collectors and Pourakarmikas.  The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, street lighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum up gradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programmed sponsored by Govt. etc.,
2	Powers and duties Of the Officers	(i) The Commissioner/Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.

		<ul style="list-style-type: none"> <li>(ii) He shall have the powers to grant, give or issue under his signature all licenses and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act.</li> <li>(iii) He is also empowered to withhold or suspend or withdraw such licenses if found to be against the interest of public or the Municipality.</li> <li>(iv) He has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council.</li> <li>(v) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.</li> <li>(vi) He can entered into a contract on behalf of the council.</li> <li>(vii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.</li> <li>(viii) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,</li> <li>(ix) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.</li> <li>(x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.</li> <li>(xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20, 000/-</li> <li>(xii) The Junior Engineer has powers to sanction an estimate up to Rs.10, 000/-</li> <li>(xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions.</li> </ul>
3	The procedure followed in the Decision making	The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Chief Officer in terms of the provisions of the Karnataka

	process, including M channels of supervision and accountability:	Municipalities Act / the instructions of the Govt. and placed before the Council for approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members at least 7 days in advance. After approval of the proposal by the Council the Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Chief Officer are accountable for all happenings in the municipality.
4	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function	<ul style="list-style-type: none"> <li>i) The Karnataka Municipal Taxation Rules 1966,</li> <li>ii) Karnataka Municipalities (Election of Councillors) Rules,</li> <li>iii) The Karnataka Municipalities (President and Vice president) Elections Rules.</li> <li>iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986</li> <li>v) The Karnataka Municipalities (Accounts) Rules</li> <li>vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966</li> <li>vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966.</li> <li>viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966.</li> <li>ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977.</li> <li>x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004</li> <li>xi) The Karnataka Municipalities (Conditions of Service) Rules 1987</li> <li>xii) The Karnataka Municipalities Accounts Rules 1965.</li> <li>xiii) Bye-laws to regulate buildings.</li> <li>xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmers.</li> <li>xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council.</li> <li>xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities.</li> <li>xvii) Records of Births and Deaths of persons within the</li> </ul>

		<p>Municipalities.</p> <p>xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools, hospitals, post offices, banks, public offices etc.,</p>
6	<p>A statement of the categories of documents that are held by the Municipality or under its control</p>	<p>a) Municipal Assessment Register containing the property details and assessment</p> <p>b) Cash Book Register indicating all receipts and expenditure</p> <p>c) Copies of the sanctioned plan of buildings</p> <p>d) Birth and Death Registers.</p> <p>e) Register of the proceedings of the Municipal Council</p> <p>f) Register containing Assets of the Municipality</p> <p>g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.</p>
7	<p>The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof;</p>	<p>The programmers and policies of the municipality are formulated by members of the municipality who are non other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary</p>
8	<p>A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;</p>	<p>A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;</p>

9	A directory of its officers and employees	Sl.No	Name	Designation	Tele Ph. No.
		1		Commissioner	223001
		2	M. A. Arif	AEE	220053
		3	A A Mulla	AE	
		4	S R Khajjdani	EE	
		5		Account Supdt.	
		6	M M Mangaj	RO	
		7	P G Gurav	Senior Programmer	
		8	J. B. Pathan	JE	
		9	J. B. Hiremath	JE	
		10	Anilkumar Muadda	JE	
		11	P.Heddurshetti	Accountant	
		12		FDA	
		13	B. P. Karnning	FDA	
		14		FDA	
		15	S. B. Kodbole	CAO	
		16		FGRI	
		17	S. K. Patil	Water Supply Ope	
		18	S.G. Gangale	Water Supply Ope	
		19	P. G. Nimbalkar	Water Supply Ope	
		20	N. R. Parale	Water Supply Ope	
		21	A. D. Fundipalle	Computer Opet	
		22	B. A Shillennavar	Computer Opet	
		23	B. M. Mane	Jr. HI	
		24	V. V. Jadhav	Jr.Hi	
		25	S. B. Mahajan	Comm. Organiser	
		26	M. B. Hadimani	SDA	
		27	G. B. Desai	SDA	
		28	A. B. Kumbar	SDA	
		29		SDA	
		30	E. S. Wagela	SDA	
		31		SDA	
		32	G. R. Kambale	SDA	
		33	M. B. Gosbal	BC	
		34	K. M. Vasudev	BC	
		35	D. S. Khot	Driver	
		36	H. V. Rajput	Driver	
		37	K. S. Khot	Driver	
		38	S. G. Rajgirie	Electri. Grade 2	
		39	P. B. Shipukade	Asst. WSO	
		40	A. S. Phalase	Asst. WSO	
		41	S. V. Jadhav	Asst. WSO	
		42	A. P. Hattalaki	Asst. WSO	
		43	V. M. Kurangi	Asst. WSO	
		44	M. G. Pawar	Asst. WSO	
		45	A. H. Bongarde	Asst. WSO	
		46	D. R. Kambale	Asst. WSO	
		47	P. A. Kamabale	Asst. WSO	
		48			