

CITY MUNICIPAL COUNCIL, NIPANI

1. Particulars of organization ,functions and duties of Public Authority:

The Municipal Council of NIPPANI consists of 31 (Thirty-One). Councilors elected from the Wards, Five Councilors Nominated by Govt. and the jurisdictional MP/MLA as Members. The head of the Council is the President elected from among the Councilors to exercise such powers delegated to him by the President. The Officer appointed by the Govt. is the executive head of the Council. The Municipality has Engineer/Engineers/Health Inspectors/Manager/FDA/SDA/Bill Collectors and Pourakarmikas

The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, street lighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum up gradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programmed sponsored by Govt. etc.,

2. Powers and duties of the Officers:

- (i) The Commissioner/Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.
- (ii) He shall have the powers to grant, give or issue under his signature all licenses and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act.
- (iii) He is also empowered to withhold or suspend or withdraw such licenses if found to be against the interest of public or the Municipality.
- (iv) He has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council

- (v) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.
- (vi) He can entered into a contract on behalf of the council.
- (vii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.
- (viii) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,
- (ix) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.
- (x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.
- (xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20, 000/-
- (xii) The Junior Engineer has powers to sanction an estimate up to Rs.10, 000/-
- (xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions

3. The procedure followed in the Decision making process, including channels of supervision and accountability:

The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the of Council for approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members at least 7 days in advance. After approval of the proposal by the Council the Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Chief Officer are accountable for all happenings in the municipality.

4. The Norms set for the discharge of functions of the Municipality:

The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.

5. Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function:

- i) The Karnataka Municipal Taxation Rules 1966,
- ii) Karnataka Municipalities (Election of Councilors) Rules
- iii) The Karnataka Municipalities (President and Vice president) Elections Rules
- iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986
- v) The Karnataka Municipalities (Account) Rules

- vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966
- vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966.
- viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966.
- ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977
- x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004
- xi) The Karnataka Municipalities (Conditions of Service) Rules 1987.
- xii) The Karnataka Municipalities Accounts Rules 1965.
- xiii) Bye-laws to regulate buildings.
- xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmers.
- xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council.
- xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities.
- xvii) Records of Births and Deaths of persons within the Municipalities.
- xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools, hospitals, post offices, banks, public offices etc.,

6. A statement of the categories of documents that are held by the Municipality or under its control:

- a) Municipal Assessment Register containing the property details and assessment
- b) Cash Book Register indicating all receipts and expenditure
- c) Copies of the sanctioned plan of buildings
- d) Birth and Death Registers.
- e) Register of the proceedings of the Municipal Council
- f) Register containing Assets of the Municipality
- g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.

7. The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof:

The programmers and policies of the municipality are formulated by members of the municipality who are non other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary.

8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public:

A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;

9. A Directory of its officers and employees:

<i>Sl.No.</i>	<i>Name</i>	<i>Designation</i>	<i>Contact</i>
1	Kempahanumaiah	Commissioner	08338-223001
2	M A Arif	AEE	“
3	A A Mulla	Assistant Engineer	08338- 223001/220053
4	S R Khajjidoni	Assistant Engineer	“
5	-	Account Superident	“
6	D A Muddebihal	Office Manager	“
7	M M Mangaj	Revenue Officer	“
8	D.B.Pathan	Junior Engineer	“
9	G.B.Hiremath	Junior Engineer	“
10	D.A.Muddebihal	Senior Health Inspector	“
11	B.P.Karning	FDA	“
12	S.B.Khodabole	Community Officer	“
13	-	Stenographer	“
14	-	First Division Revenue Inspector	“
15	-	Water Supply Operator	“
16	A D Phundiphalle	Computer Operator	“
17	B A Shilannavar	Computer Operator	“
18	B M Mane	Junior Health Inspector	“
19	V V Jadhav	“	“
20	Vivek Banne	“	“
21	-	Electrician Grade-I	“
22	N B Mahajan	Community Organiser	“
23	-	SDA	“
24	G B Desai	“	“
25	E L Waghela	“	“
26	G R Kambale	“	“
27	S D Savant	“	“
28	M B Gosbal	“	“
29	S V Mane	“	“
30	S S Ghatage	Bill Collector	“
31	-	Bill Collector	“
32	D S Khot	Driver	“
33	-	Electrician Grade-II	“
34	S K Patil	Assistant Water Supply Operator	“
35	S G Gangale	“	“

36	V J Nimbalkar	“	“
37	N R Parale	“	“
38	-	Lab Technician	“
39	A K Mujawar	Fitter(Plumber)	“
40	G G Kambale	Sanitary Supervisor	“
41	R C Waghela	“	“
42	A K Kumbar	“	“
43	D B Khot	Head Gardner	“
44	D R Lakhe	Senior Walman	“
45	S K Bansude	PK	“
46	Namdev C Kambale	“	“
47	Basavant B Chougale	“	“
48	Shivaji B Kambale	“	“
49	Sundar M Kambale	“	“
50	Dilip B Kambale	“	“
51	S G Kambale	“	“
52	B S Kambale	“	“
53	E S Retare	“	“
54	S K Bhangi	“	“
55	D L Bhangi	“	“
56	K B Bhangi	“	“
57	B M Kengare	“	“
58	A.K.Rabate	“	“
59	D.B.Kambale	“	“
60	D T Kambale	“	“
61	R B Kambale	“	“
62	S Y Kambale	“	“
63	S G Kambale	“	“
64	P S Kambale	“	“
65	S A Kambale	“	“
66	A B Mohite	“	“
67	S R Bhangi	“	“
68	V V Ghaste	“	“
69	M K Kambale	“	“
70	D L Sontakke	“	“
71	S B Kambale	“	“
72	D B Sontakke	“	“
73	R D Walundre	“	“
74	N S Bhangi	“	“
75	J V Ghaste	“	“
76	P S Kambale	“	“
77	P K Kambale	“	“
78	C B Kambale	“	“
79	G G Kambale	“	“

80	P N Ghaste	“	“
81	S B Bhangi	“	“
82	A B Kambale	“	“
83	P M Kambale	“	“
84	D C Waghela	“	“
85	S S Kambale	“	“
86	V R Madhale	“	“
87	C S Bhangi	“	“
88	R V Kambale	“	“
89	P Y Mudagekar	“	“
90	P K Bhangi	“	“
91	R T Rabate	“	“
92	Babasaheb Kambale	“	“
93	S B Ghaste	“	“
94	Avinash Kambale	“	“
95	P B Shimpukade	“	“
96	N G Chavan	“	“
97	R T Kambale	“	“
98	T R Mohite	“	“
99	A S Kambale	“	“
100	K S Kambale	“	“
101	M K Ambole	“	“
102	R N Kambale	“	“
103	B J Satvekar	Loaders	“
104	A P Hattalaki	“	“
105	D Y Kambale	“	“
106	G S Kambale	“	“
107	B S Kengare	“	“
108	N A Mulla	“	“
109	V H Kambale	“	“
110	S V Bhat	Attender	“
111	B D Bhat	“	“
112	R M Waghela	“	“
113	S M Indulkar	“	“
114	S M Kurangi	“	“
115	B A Junti	“	“
116	A B Melagiri	“	“
117	M R Melagiri	“	“
118	S S Mestri	Cleaner	“
119	I M Tabbalaji	“	“
120	A L Chougale	“	“
121	J P Ghaste	“	“
122	J D Pawar	Gardner	“
123	R H Kambale	“	“
124	B C Kambale	“	“

125	A D Kambale	“	“
126	N A Arab	Helper Water Supply Walman	“
127	S G Teganale	“	“
128	P A Kambale	“	“
129	P G Barakale	“	“
130	B K Kambale	“	“
131	D B Jagadale	“	“
132	V M Kurangi	“	“
133	A S Chavan	“	“
134	D H Shinde	“	“
135	D R Kambale	“	“

10. The monthly remuneration(Basic Pay) received by the officers and employees of the Municipality, including the system of compensation as provided in its regulations:

<i>Sl.No.</i>	<i>Name</i>	<i>Designation</i>	<i>Amount</i>
1	Kempahanumaiah	Commissioner	14050
2	M A Arif	AEE	14050
3	A A Mulla	Assistant Engineer	11400
4	S R Khajjidoni	Assistant Engineer	11400
5	-	Account Superident	
6	D A Muddebihal	Office Manager	10000
7	M M Mangaj	Revenue Officer	10000
8	D.B.Pathan	Junior Engineer	8825
9	G.B.Hiremath	Junior Engineer	8825
10	D.A.Muddebihal	Senior Health Inspector	8000
11	B.P.Karning	FDA	7275
12	S.B.Khodabole	Community Officer	7275
13	-	Stenographer	-
14	-	First Division Revenue Inspector	-
15	-	Water Supply Operator	-
16	A D Phundiphalle	Computer Operator	6250
17	B A Shilannavar	Computer Operator	6250
18	B M Mane	Junior Health Inspector	6250
19	V V Jadhav	“	6250
20	Vivek Banne	“	6250
21	-	Electrician Grade-I	-
22	N B Mahajan	Community Organiser	5800
23	-	SDA	-
24	G B Desai	“	5800
25	E L Waghela	“	5800
26	G R Kambale	“	5800
27	S D Savant	“	5800
28	M B Gosbal	“	5800
29	S V Mane	“	5800
30	S S Ghatage	Bill Collector	5800
31	-	Bill Collector	-
32	D S Khot	Driver	5800
33	-	Electrician Grade-II	-
34	S K Patil	Assistant Water	5800

		Supply Operator	
35	S G Gangale	“	5800
36	V J Nimbalkar	“	5800
37	N R Parale	“	5800
38	-	Lab Technician	5800
39	A K Mujawar	Fitter(Plumber)	5800
40	G G Kambale	Sanitary Supervisor	5200
41	R C Waghela	“	5200
42	A K Kumbar	“	5200
43	D B Khot	Head Gardner	5200
44	D R Lakhe	Senior Walman	5200
45	S K Bansude	PK	4800
46	Namdev C Kambale	“	4800
47	Basavant B Chougale	“	4800
48	Shivaji B Kambale	“	4800
49	Sundar M Kambale	“	4800
50	Dilip B Kambale	“	4800
51	S G Kambale	“	4800
52	B S Kambale	“	4800
53	E S Retare	“	4800
54	S K Bhangi	“	4800
55	D L Bhangi	“	4800
56	K B Bhangi	“	4800
57	B M Kengare	“	4800
58	A.K.Rabate	“	4800
59	D.B.Kambale	“	4800
60	D T Kambale	“	4800
61	R B Kambale	“	4800
62	S Y Kambale	“	4800
63	S G Kambale	“	4800
64	P S Kambale	“	4800
65	S A Kambale	“	4800
66	A B Mohite	“	4800
67	S R Bhangi	“	4800
68	V V Ghaste	“	4800
69	M K Kambale	“	4800
70	D L Sontakke	“	4800
71	S B Kambale	“	4800
72	D B Sontakke	“	4800
73	R D Walundre	“	4800
74	N S Bhangi	“	4800
75	J V Ghaste	“	4800
76	P S Kambale	“	4800
77	P K Kambale	“	4800

78	C B Kambale	“	4800
79	G G Kambale	“	4800
80	P N Ghaste	“	4800
81	S B Bhangi	“	4800
82	A B Kambale	“	4800
83	P M Kambale	“	4800
84	D C Waghela	“	4800
85	S S Kambale	“	4800
86	V R Madhale	“	4800
87	C S Bhangi	“	4800
88	R V Kambale	“	4800
89	P Y Mudagekar	“	4800
90	P K Bhangi	“	4800
91	R T Rabate	“	4800
92	Babasaheb Kambale	“	4800
93	S B Ghaste	“	4800
94	Avinash Kambale	“	4800
95	P B Shimpukade	“	4800
96	N G Chavan	“	4800
97	R T Kambale	“	4800
98	T R Mohite	“	4800
99	A S Kambale	“	4800
100	K S Kambale	“	4800
101	M K Ambole	“	4800
102	R N Kambale	“	4800
103	B J Satvekar	Loaders	4800
104	A P Hattalaki	“	4800
105	D Y Kambale	“	4800
106	G S Kambale	“	4800
107	B S Kengare	“	4800
108	N A Mulla	“	4800
109	V H Kambale	“	4800
110	S V Bhat	Attender	4800
111	B D Bhat	“	4800
112	R M Waghela	“	4800
113	S M Indulkar	“	4800
114	S M Kurangi	“	4800
115	B A Junti	“	4800
116	A B Melagiri	“	4800
117	M R Melagiri	“	4800
118	S S Mestri	Cleaner	4800
119	I M Tabbalaji	“	4800
120	A L Chougale	“	4800
121	J P Ghaste	“	4800
122	J D Pawar	Gardner	4800

123	R H Kambale	“	4800
124	B C Kambale	“	4800
125	A D Kambale	“	4800
126	N A Arab	Helper Water Supply Valveman	4800
127	S G Teganale	“	4800
128	P A Kambale	“	4800
129	P G Barakale	“	4800
130	B K Kambale	“	4800
131	D B Jagadale	“	4800
132	V M Kurangi	“	4800
133	A S Chavan	“	4800
134	D H Shinde	“	4800
135	D R Kambale	“	4800

11. The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

Budget Planwise	Proposed Expdr	Disbursement
<i>A. General Administration</i>		
<i>B. Lighting</i>		
<i>C. Public Health and Convenience</i>		
<i>D. Public Works Carried out by PWD</i>		
<i>E. Public Works Carried out by Municipality</i>		
<i>F. Public Instructions</i>		
<i>G. Construction and Grant- in Aid</i>		
<i>H. Miscellaneous</i>		

12. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

<i>Subsidy Programs</i>	<i>Amt Alloted</i>	<i>Beneficiaries</i>
<i>1. Micro Enterprises</i>		
<i>2. DWACUA</i>		

13. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

Name of the Recipient

*Details of concessions/Permits
Granted By Municipality*

1.

2.

N.A.

3.

14. Details in respect of the information, available to or held by it, reduced in an electronic form:

Reduced information in an electronic form is available in the following areas:-

1.

2.

N.A.

3.

15. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

The Municipality has the following facilities to help the citizens for obtaining Information.

i) Help line

ii) CMC Website

iii)

16. The Names, designations and other particulars of the Public Information Officers:

<i>Name & Designation of the PRO/APRO & Appellate Authority</i>		<i>Telephone No.</i>
<i>1. M M Mangaj (Revenue Officer)</i>	<i>PRO</i>	<i>08338-220053</i>
<i>2. B P Karning (FDA)</i>	<i>APRO</i>	<i>08338-220053</i>
<i>3. Kempahanumaiah (Commissioner)</i>	<i>Appellate Authority</i>	<i>08338-223001</i>

17. Such other information as may be prescribed: -

**Municipal Commissioner,
City Municipal Council,
Nipani**

